



ICA General Assembly 2013 Minutes

Wednesday 5 June, 2013 commencing 1700 hrs
Room 524b, Palais des Congrès de Montréal
1001 Place Jean-Paul-Riopelle, Montréal, Québec

1. Opening of the Meeting President Michael Vorländer opened the meeting and welcomed the representative of the member societies - see attachment A.

2. Approval of the Agenda The agenda was approved

3. Election of Chairperson for the Meeting

Michael Vorländer was elected unanimously as the Chairperson for the meeting.

4. Ratification of Commission Membership The membership was ratified and the new member country societies from Israel and Nigeria were warmly welcomed.

5. Summary of Commission Activities Michael Vorländer provided a summary of some of the key activities of the Commission during the past 3 years. This included the annual support of Specialist Symposia, the selection of the Early Career Award, which had been presented to Tapio Lokki at the Congress, and the support for 34 young scientists to attend the Congress.

Following the mandate from the 2010 General Assembly the Board had worked on the Governance and consulted with the Member Societies. Approval for the proposed change in by laws and statutes was being sought at this General Assembly and the procedure followed for the election of the board.

6. Discussion on Membership of ICSU

The ICA has been an associate member of the International Council of Scientific Unions (ICSU) and has been seeking to become a full Union within ICSU for some years. A second meeting with the executive director of ICSU and it became clear that at this time the ICA is not considered to be large or extensive enough to be considered for Union Status. At the Board meeting prior to this 2013 General Assembly it was agreed that

rather than exert more efforts to achieve Union status the ICA should make full use of its current status. The Board had also been responding to all surveys and participating in all the actions of the ICSU including the World data base initiative.

7. Revision of Statutes and By-laws,

Attachments 7.1 and 7.2 comprised the changes proposed to the statutes. The mandate for the change had been given at the 2010 General Assembly. The proposed changes had been distributed in 2012 to the member societies for comment. The important outcome of these changes was the revised voting process.

These amendments to the by laws and statutes were unanimously approved and so immediately effective for the election of the board officers and members.

8. Election of the Board Officers and Members (2014-2016)

Michael Vorländer and Samir Gerges explained the background to the nominating committee and nominees for the Executive. The by laws require that there be a vote to select the President from two names, the other becoming the Vice President.

The outcome of this election was that Marion Burgess was elected as President and Jing Tian as Vice President effective 1 October 2013.

The process for the voting for the board from the nominees was explained and the first round of voting proceeded. The second round of voting completed the process and the incoming board would be:

Marion Burgess - President
Jing Tian - Vice President
Michael Vorländer - Past President
Mike Stinson - Secretary General
Antonio Perez-Lopez - Treasurer
Dorte Hammershøi
Bertrand Dubus
Roberto Pompoli
Grazyna Grelowska
Monika Rychtarikova
Yiu Lam
Mark Hamilton
Júlio A. Cordioli
Kohei Yamamoto
Jeong-Guon Ih

The retiring board members were warmly thanked for their support of the ICA over past terms:

Samir Gerges

Charles Schmid

Sonoko Kuwano

Adriano Alippi

Philippe Blanc-Benon

Eugeniucz Kozaczka

9. Financial Report from Treasurer

The report of the Treasurer was accepted. As part of this report it was noted that the cost per share would be Euro40 for 2014, Euro45 for 2015 and Euro50 for 2016 and if one payment was made in 2014 for the years 2014, 2015 and 2016, the total cost per share over the 3 year period would be reduced from Euro135 to Euro 125.

10. Agreement on a Provisional Budget for Future Years

The budget for future years was presented and approved

11. Discussion of Questions submitted by the Members

No questions had been submitted prior to the General Assembly.

12. Close of Meeting

Although the results of the voting of the second round was still in process the Chair closed the formal meeting at 1840 hrs inviting those present to continue informal discussions until the voting outcome was known. The outcome of the voting was then sent by email to the nominees.

Attendance at 2013 ICA General Assembly

	Society	Share	Votes	Present
Argentina	Asociación de Acústicos Argentinos - AdAA	1	1	y
Australia	Australian Acoustical Society - AAS	6	3	y
Austria	Oesterreichische Gessellschaft fuer Akustik	2	2	n
Belarus	Belarusian Acoustical Society	0	0	
Belgium	Belgian Acoustical Society-ABAV	4	3	y
Brazil	Sociedade Brasileira de Acústica - SOBRAC	4	3	y
Canada	Canadian Acoustical Association - CAA	8	4	y
Chile	Sociedad Chilena de Acústica - SOCHA	1	1	y
China	Acoustical Society of China - ASC	8	4	y
Croatia	Hrvatsko Akusticko Drustvo - HAD	1	1	y
Czech Republic	Ceska akusticka spolecnost - CsAS	2	2	n
Denmark	Dansk Akustik Selskab-DAS	3	2	y
Egypt	Acoustical Society of Egypt	1	1	n
Finland	Akustinen Seura -ASF	3	2	y
France	Société Française d' Acoustique-SFA	15	5	y
Germany	Deutsche Gesellschaft für Akustik e.V.- DEGA	15	5	y
Greece	Hellenic Institute of Acoustics - HEA.IN.A	2	2	y
Hong Kong	Hong Kong Institute of Acoustics - HKIOA	1	1	y
Hungary	The Scientific Society for Optics, Acoustics, Motion Pic	2	2	n
India	Acoustical Society of India -ASI	4	3	y
Italy	Associazione Italiana di Acustica - AIA	12	5	y
Japan	Acoustical Society of Japan - ASJ	15	5	y
Korea	Acoustical Society of Korea	3	2	y
Latvia	Latvian Acoustics Association-LAA	0	0	
Lithuania	Lithuanian Acoustical Society - LAS	1	1	y
Morocco	Société Marocaine d' Acoustique-SMA	0	0	
Mexico	Instituto Mexicano de Acústica - IMA	1	1	n
Netherlands	Nederland Akoestisch Genootschap-NAG	4	3	y
New Zeland	New Zealand Acoustical Society	1	1	y
Norway	Norsk Akustick Selskap - NAS	3	2	y
Peru	Sociedad Peruana de Acústica - S.Pe.A.	1	1	n
Poland	Polish Acoustical Society - PTA	11	5	y
Portugal	Sociedade Portuguesa de Acústica - SPA	1	1	y
Russia	Russian Acoustical Society - PAO	9	4	y
Serbia	Acoustical Society of Serbia	1	1	n
Slovakia	Slovenská Akustická Spolocnost' - SKAS	1	1	n
Slovenia	Slovensko drustvo za akustiko - SDA	1	1	n
South Africa	Southern African Acoustics Institute - SAAI	0	0	
Spain	Sociedad Española de Acústica -SEA	4	3	y
Sweden	Svenska Akustika Sällskapet - SAS	8	4	y
Switzerland	Schweizerische Gessellschaft für Akustik-SG	4	3	y
Turkey	Türk Akustik Dernegi - TAS	1	1	n
U.S.A. (ASA)	Acoustical Society of America - ASA	18	6	y
USA-INCE	Institute of Noise Control Engineering of the	3	2	y
United Kingdom	Institute of Acoustics - IoA	15	5	y
Israel	Israeli Acoustical Association	1	1	y
Nigeria	Acoustical Society of Nigeria	n/a	n/a	
	Total	202	106	

AES (A)	Audio Engineering Society	1	1	n
EAA (A)	European Acoustics Association	1	1	y
FIA (C)	Federación Iberoamericana de Acústica	1	1	y
ICBEN (C)	International Commission on Biological Effects of Noise	1	1	y
ICU (B)	International Congress on Ultrasonics	1	1	y
IIAV (A)	International Institute Acoustics and Vibration	1	1	y
I-INCE (A)	International Institute Noise Control Engineering	1	1	y
WESPAC (C)	Western Pacific Acoustics Commission	1	1	y
	Total Shares IA	8	8	
	Total	210	114	

By-Laws of International Commission for Acoustics Proposed changes for approval at the ICA General Assembly 2013

The text going across the page is unchanged

Where the text is in tables the left column is the current text, the middle column the proposed text and the right column an explanation of the change.

Article 4

The work of the International Commission on Acoustics is directed by:

a) A General Assembly of the official delegates appointed by the Members.

<p><i>b) A Board of fifteen members, elected by the General Assembly. The Board is formed by a President, a Past-President, a Vice-President, a Secretary-General, a Treasurer, and eleven other members. In addition, also at the General Assembly, every International Affiliated Member appoints a member up to a limit of 6; if there are more than 6 International Affiliated Members, 6 members are elected at the General Assembly by the International Affiliated Members.</i></p>	<p><i>b) A Board of fifteen members, elected by the General Assembly. The Board is formed by a President, a Past-President, a Vice-President, a Secretary-General, a Treasurer, and ten other members.</i></p>	<p><i>This maintains the 15 member board, correctly identifies that there are 10 other board members after the 5 executive officers and removes the need for the International Affiliates to elect 6 from their number at the time of the General Assembly.</i></p>
<p><i>In addition the Executive Council of IUPAP and IUTAM may have a representative in the Board ex officio.</i></p>	<p><i>In addition the Executive Council of IUPAP and IUTAM and each International Affiliate may have a representative in the Board ex officio.</i></p>	<p><i>This allows for representatives from all International Affiliates to attend and take part in the Board discussions.</i></p>

The number of official delegates in the General Assembly and votes assigned to the Member is determined according to the following IUPAP scale:

Category	I	II	III	IV	V	VI
Number of units	1	2 or 3	4 to 6	7 to 9	10 to 15	>15
Number of official delegates and votes	1	2	3	4	5	6

<p><i>The number of shares of an International Affiliated Member is determined by agreement with ICA during the Membership admission procedure; it may be changed following the same procedures as for membership admission. The International Affiliated Members are represented by one voting representative carrying a number of votes proportional to the number of shares of the Member.</i></p>	<p><i>Each International Affiliated Member is represented by one voting representative carrying one vote at the General Assembly.</i></p>	<p>This clarifies the intent that each International Affiliate has only one vote at the General Assembly.</p>
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The General Assembly

General Assembly consists of official delegates appointed by the Members (Member Societies and International Affiliated Members).

Depending upon the number of shares the different member societies have different number of votes.

Article 8.

The General Assembly of the ICA will usually meet in connection with the International Congresses on Acoustics. The following business will be carried out at these General Assemblies: a) election of the Board every third year; b) examination of a Financial Statement presented by the Board; c) agreement on a provisional budget for future years; d) discussion of questions submitted by the Members, the Board or the Executive Council of IUPAP, IUTAM and ICSU.

The voting powers of the delegations shall be in accord with those fixed by the Statutes of IUPAP (Articles 14 and 16. See also Article 4 above). Members of Member societies who are not official delegates, as well as members of subcommittees appointed by the ICA, may attend meetings of the General Assembly in a consultative capacity.

The President of the ICA may invite scientists who are not delegates to attend meetings of the General Assembly as consultants.

The Draft Agenda for the General Assembly is circulated by the Secretary-General to the Members at least three months before the opening of the General Assembly. Subjects not on the Draft Agenda may be added at the Assembly with the consent of a simple majority of the votes of Members represented at the Assembly.

<p><i>A Member whose delegation will not attend a given General Assembly but wishes to vote on appropriate matters appearing on the agenda may send its vote in writing to the President. To be valid it must be received prior to the voting.</i></p>	<p><i>To have a valid vote a Member must have a delegate present at a General Assembly.</i></p>	<p>Voting on any motion before the General Assembly is not appropriate as the delegation does not have the opportunity to hear the discussion on the motion.</p>
<p>A member society does not need to send the number of delegates to General Assembly that corresponds to its number of votes. All votes, the right to vote, may be transferred by authorization without a specific limitation, so that one delegate to the General Assembly can carry all the votes for its society or organization and also votes for other societies or organizations not represented at the General Assembly.</p>	<p><i>Votes are not transferred so that one delegate to the General Assembly can only carry the votes for their society or organization.</i></p>	<p>The option for transferring of votes is removed as Members can delegate any of their membership to be their delegate in the General Assembly and thereby have the opportunity to hear the discussion on the motion.</p>

Items for the General Assembly are prescribed in the statutes. The complete Agenda for the General Assembly to be distributed to the Member Societies at least 2 months ahead should include the following points:

1. Opening of the meeting
2. Approval of the Agenda
3. Election of chairperson for the meeting
4. Ratification of membership in the Commission
5. Adoption of By-laws (according to article 12)
6. Election of the board
7. Examination of financial statement
8. Agreement on a provisional budget for future years, due per share and contribution from the congress fees.
9. Discussion of questions submitted by the members, the Board or the Executive Council of IUPAP, IUTAM, and ICSU

- i. questions submitted ahead (2 months prior) in writing
- ii. other questions submitted later than 2 months prior to the GA.

Questions under Item 9.i. will be "responded" to but not necessarily with a resolution.

Questions under Item 9.ii. will be discussed but a resolution can not be taken.

Issues on the By-laws demand a 2/3 majority vote according to the number of shares. Other issues demand simple majority.

The Board

Article 5

The Board is responsible for the conduct of the Commission's business between the meetings of the General Assembly.

The Board shall normally have one regular meeting each year. The Draft Agenda for the regular board meeting is circulated by the Secretary-General at least three months before the meeting. Subjects not on the Draft Agenda may be added at the meeting with the consent of a simple majority of the Board Members present. Quorum requires that at least a majority of the Board Members is present.

All Board Members, with the exception of the Past-President, are elected by the General Assembly, and as a rule their term of office is for three years from October 1 in the year of the election.

The President will be elected for one term of three years, normally after having served three years as a Board Member. In the event the President is unable to continue his duties for the elected term, the Past-President (or if he is unable, the Vice-President) will act as interim President, or, with the concurrence of the majority of the Board, will appoint one of the Board Members as interim President.

The Vice-President will be elected for one term of three years, normally after having served three years as a Board Member. In the event the Vice-President is unable to continue his duties for the elected term, the President will, with the concurrence of the majority of the Board, appoint a substitute from among the Board Members.

The Secretary-General and Treasurer will be elected for a term of three years and will be eligible for a second and usually final term of three more years. If either is unable to continue his duty for the elected term, the President will, with the concurrence of the majority of the Board, appoint a substitute from among the Board Members.

Other Board Members will be elected for three years and will be eligible for not more than one additional term of three years, except as described in the above two paragraphs.

In exceptional circumstances and with the agreement of the Board the officers may be re-elected for one additional term.

The Board may fill vacancies occurring in its membership during the interval period between General Assembly meetings.

<p><i>The Board may approve International Affiliated Members nominated by membership organizations. International Affiliated Members are entitled to vote at the Board Meeting.</i></p>	<p><i>Delete clause</i></p>	<p>The role for International affiliates in the board is dealt with above and this clause is redundant</p>
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The Board may also elect Associate Board Members for liason with scientific Unions and other organisations concerned with the purpose of article 1 and 2 above. Such liason elections should be done in consultation with the organisation concerned.

Associate Board Members are not entitled to vote at the Board meetings nor will they be eligible for IUPAP grants towards travel and living expenses.

1. The Board shall decide on time and venue for the International Congress.
2. The Board shall decide on the sponsorship of symposia and conferences with or without ICA financial support.
3. The Board shall make recommendations to IUPAP regarding IUPAP sponsorship of symposia and conferences.
4. The Board has to treat all questions which the General Assembly delegates to it.

The Secretariat

The Secretary-General holds the secretariat and keeps the archives, which are then forwarded to the successor. The Secretary-General is responsible for the service to the member societies. The Commission gives a financial support for covering running costs.

<p>The Secretary General is to be elected under the provision that he/she has adequate infrastructure support. The Nominating Committee must insure this.</p>	<p><i>The Secretary General is to be elected under the provision that he/she has adequate infrastructure support. The Nominating Committee must ensure this.</i></p>	<p>Spelling correction “insure” to “ensure”</p>
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Election procedures.

<p>1. Member societies are invited to make nominations of Board members. Nominations should include not only the nominee's name but also the nominee's qualifications in terms of acoustic field, experience from organising major international congresses, positions held in other national or international organisations, industrial experience and</p>	<p><i>1. Member societies are invited to make nominations of Board members. Nominations should include not only the nominee's name but also the nominee's qualifications in terms of acoustic field, experience from organising major international congresses, positions held in other national or international organisations, industrial experience and other relevant</i></p>	<p>This process is described in the attachment</p>
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<p>other relevant qualifications. The deadline for the nominations is five months before the General Assembly meeting.</p> <p>2. The nominations shall be sent to the Secretary-General, who collects them and forwards them to the Nominating committee.</p> <ul style="list-style-type: none"> o There shall be permanent seats for societies for the countries/regions according to the following, with the provision that the remaining 6 open seats excludes them. (North America 2 members, and 1 each for China, France, Germany, Japan, Italy, Russia and UK.) No country may have more than one person at the Board. (No more than 2 from North America.) o Observe that, according to article 4 in the Statutes, the immediate Past President stays on the Board. <p>3. The Nominating committee consists of the current President, the immediate Past President, and the previous Past President.</p> <p>4. The Nominating committee prepares a slate (proposed candidate list) to be presented to the General Assembly trying to get a good balance between geographical regions, fields in acoustics, academia - industry. The slate shall be prepared according to the following:</p> <ul style="list-style-type: none"> i. the President shall be elected from a slate of two names. the candidates with the most votes will be the President and the other candidate will be the Vice-President. ii. the Secretary-General shall be elected from a 	<p><i>qualifications. The deadline for the nominations is five months before the General Assembly meeting.</i></p> <p><i>2. The nominations shall be sent to the Secretary-General, who collects them and forwards them to the Nominating committee.</i></p> <p><i>3. The Nominating committee consists of the current President, the immediate Past President, and the previous Past President. The Nominating committee prepares a slate (proposed candidate list), after consultation with the board, to be presented to the General Assembly trying to get a good balance between geographical regions, fields in acoustics, academia - industry. The slate shall be prepared considering the overall requirement that after the selection of the executive there shall be up to 9 dedicated seats for member societies from each of the regions according to the following: to (i) 3 for the Americas (northern and southern), (ii) 3 for Europe (including Russia and Turkey) and Africa, and (iii) 3 for Asia (including Australia and New Zealand). The remaining seats to be open to all member societies on the provision that a member society may have no more than one member on the Board</i></p> <ul style="list-style-type: none"> <i>i. the President shall be elected from a slate of two names and the candidate with the most votes will be the President and the other candidate will be the Vice-President.</i> <i>ii. the Secretary-General shall be elected from a slate of one name</i> <i>iii. the Treasurer shall be elected from a slate of one name</i> <i>iv. Observe that, according to article 4 in the Statutes, the immediate Past President stays on the Board.</i> <i>v. The five executive officers (President, Past-President, Vice-President, Secretary-General, Treasurer) fill</i> 	
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<p>slate of one name</p> <p>iii. the Treasurer shall be elected from a slate of one name</p> <p>iv. there shall be a vote for the permanent seats followed by a vote for the remaining open positions. Each Member Society shall be invited to submit more than one name from differing fields of acoustics for the permanent seats, but if only one name is submitted, then the nominee becomes the Board Member for that seat.</p> <p>v. if there are more than 6 International Affiliated Members, there shall be a vote for 6 seats by the International Affiliated Members.</p> <p>The slate is to be sent out to the Member Societies three months prior to the General Assembly</p>	<p><i>dedicated seats with their region.</i></p> <p>vi. <i>The nominations for the remaining dedicated board seats will be listed in the three regions. Members for each of those regions will vote for the nominees for their region. Up to 3 from each region that receive the highest number of votes will be allocated to the remaining dedicated seats for each region.</i></p> <p>vii. <i>After this round of voting any dedicated seats remaining vacant will be combined with the remaining open seats for voting by the entire General Assembly.</i></p> <p>viii. <i>From the remaining list of nominees those nominees that receive the highest number of votes will be allocated to the available open seats.</i></p> <p><i>The slate is to be sent out to the Member Societies three months prior to the General Assembly</i></p>	
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The International Congress organisation

See separate guidelines.

Commission finances

<p>The Member Societies pay a fee per share. This fee is decided by the General Assembly. (For 2008 the fee has been set to 25 Euros per share the total number of shares at present (December 2006) being approx. 200).</p>	<p><i>The Member Societies pay a fee per share. This fee is decided by the General Assembly.</i></p>	<p>The fees change each 3 years so it is not necessary to include the amount in the By-laws. The total number of shares will change with the growth of the ICA so this is not necessary to state in the by- law.</p>
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As additional income the Commission has the percentage from the International Congress fees. This percentage is 5% until the General Assembly decides otherwise.

The main expense is the economic support of symposia and ICA awards and grants.

-----End of by-laws-----

Statutes for the International Commission for Acoustics

Proposed changes for approval at the ICA General Assembly 2013

The text going across the page is unchanged

Where the text is in tables the left column is the current text, the middle column the proposed text and the right column an explanation of the change.

Article 1. Purpose

The purpose of the International Commission on Acoustics (ICA), is to promote international development and collaboration in all fields of acoustics including research, development, education, and standardisation.

Means for the Commission to fulfill its mission are:

- a) *i* to maintain close contacts with national and regional acoustical societies and associations as well as other relevant professional organisations and seek consensus in matters of mutual interest; *ii* to provide an information service on societies, congresses, symposia, etc., research and education organisations in the field of acoustics; *iii* to take a pro- active role in co-ordinating the main international meetings within acoustics.
- b) to convene the International Congresses on Acoustics in accordance with the Commission's guidelines and to act as the International Advisory Committee for these congresses.
- c) to sponsor or co-sponsor other topical and special international conferences normally in close cooperation with national and/or regional organisations and to give financial support (grants or guarantees), as a grant to organising committees for such meetings or as a travel grant to participants.

Article 2. Affiliation

ICA is a Scientific Associate of the International Council for Science (ICSU) and an Affiliated Commission of the International Union of Pure and Applied Physics (IUPAP) and of the International Union of Theoretical and Applied Mechanics (IUTAM).

Article 3. Membership

Member Societies: Non-profit national societies concerned with the purpose of Article 1 above, provided they in turn are open to membership for individual persons, shall be eligible for election as Members (Member Societies) of the Commission.

International Affiliated Members: Such members are membership organizations active in the field of Acoustics at an international level.

Application for membership shall be made to the Secretary-General of the Commission and may be considered and approved by the Board, subject to ratification at the next General Assembly of the Commission. The General Assembly is treated in article 8.

Article 4. Organisation

The work of the International Commission on Acoustics is directed by:

a) A General Assembly of the official delegates appointed by the Members.

<p>b) A Board of fifteen members, elected by the General Assembly. The Board is formed by a President, a Past-President, a Vice-President, a Secretary-General, a Treasurer, and ten other members. In addition, also at the General Assembly, every International Affiliated Member appoints a member up to a limit of 6; if there are more than 6 International Affiliated Members, 6 members are elected at the General Assembly by the International Affiliated Members.</p>	<p><i>b) A Board of fifteen members, elected by the General Assembly. The Board is formed by a President, a Past-President, a Vice-President, a Secretary-General, a Treasurer, and ten other members.</i></p>	<p>This maintains the 15 member board, correctly identifies that there are 10 other board members after the 5 executive officers and removes the need for the International Affiliates to elect 6 from their number at the time of the General Assembly.</p>
<p>In addition the Executive Council of IUPAP and IUTAM may have a representative in the Board ex officio.</p>	<p><i>In addition the Executive Council of IUPAP and IUTAM and each International Affiliate may have a representative in the Board ex officio.</i></p>	<p>This allows for representatives from all International Affiliates to attend and take part in the Board discussions.</p>

The number of official delegates in the General Assembly and votes assigned to the Member is determined according to the following IUPAP scale:

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<p>The number of shares of an International Affiliated Member is determined by agreement with ICA during the Membership admission procedure; it may be changed following the same procedures as for membership admission. The International Affiliated Members are represented by one voting representative carrying a number of votes proportional to the number of shares of the Member.</p>	<p><i>Each International Affiliated Member is represented by one voting representative carrying one vote at the General Assembly.</i></p>	<p>This clarifies the intent that each International Affiliate has only one vote at the General Assembly.</p>
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Article 5. The Board

The Board is responsible for the conduct of the Commission's business between the meetings of the General Assembly.

The Board shall normally have one regular meeting each year. The Draft Agenda for the regular board meeting is circulated by the Secretary-General at least three months before the meeting. Subjects not on the Draft Agenda may be added at the meeting with the consent of a simple majority of the Board Members present. Quorum requires that at least a majority of the Board Members is present.

All Board Members, with the exception of the Past-President, are elected by the General Assembly, and as a rule their term of office is for three years from October 1 in the year of the election.

The President will be elected for one term of three years, normally after having served three years as a Board Member. In the event the President is unable to continue his duties for the elected term, the Past-President (or if he is unable, the Vice-President) will act as interim President, or, with the concurrence of the majority of the Board, will appoint one of the Board Members as interim President.

The Vice-President will be elected for one term of three years, normally after having served three years as a Board Member. In the event the Vice-President is unable to continue his duties for the elected term, the President will, with the concurrence of the majority of the Board, appoint a substitute from among the Board Members.

The Secretary-General and Treasurer will be elected for a term of three years and will be eligible for a second and usually final term of three more years. If either is unable to continue his duty for the elected term, the President will, with the concurrence of the majority of the Board, appoint a substitute from among the Board Members.

Other Board Members will be elected for three years and will be eligible for not more than one additional term of three years, except as described in the above two paragraphs.

In exceptional circumstances and with the agreement of the Board the officers may be re-elected for one additional term.

<p>The Board may approve International Affiliated Members nominated by membership organizations. International Affiliated Members are entitled to vote at Board Meetings.</p>	<p><i>The Board may approve International Affiliated Members nominated by membership organizations. International Affiliated Members are not entitled to vote at Board Meetings.</i></p>	<p>All International Affiliates can attend and participate in discussions at the Board meeting. International Affiliates retain voting rights at the General Assembly.</p>
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The Board may fill vacancies occurring in its membership during the interval period between General Assembly meetings.

The Board may also elect Associate Board Members for liason with scientific Unions and other organisations concerned with the purpose of article 1 and 2 above. Such liason elections should be done in consultation with the organisation concerned.

Associate Board Members are not entitled to vote at the Board meetings nor will they be eligible for IUPAP grants towards travel and living expenses.

Article 6. Finance

In addition to money directly allotted by IUPAP, the International Commission on Acoustics may have funds of its own consisting of subscriptions by the Members and special donations or grants. The payment of annual dues is the responsibility of the Members. Dues are payable on the first day of each year. Certain specific projects may be financed independently of the general resources of the Commission. The unitary subscription for the ICA shall be decided by the General Assembly. The method of calculating the payment for each Member shall be that provided in Article 14 of IUPAP.

In addition to the annual dues the ICA shall also get contributions from the fees from the International Congresses in Acoustics. The contribution from the congresses is calculated as a percentage of the registration fees paid by the participants. The percentage is set in the by-laws for the work of the Commission.

Article 7. Withdrawal and Resignation

A Member whose payments are more than three years in arrears is to be regarded as having withdrawn. Any Member who has resigned is liable for the unpaid payments up to the end of the year of resignation. Any Member ceasing to belong to the Commission forfeits all rights to the ICA assets.

Voting rights and all other privileges are lost for a Member whose payments are two or more years in arrears.

An International Affiliated Member who does not fulfill their obligation during three consecutive years is to be regarded as having been withdrawn.

Article 8. General Assembly

The General Assembly of the ICA will usually meet in connection with the International Congresses on Acoustics. The following business will be carried out at these General Assemblies: a) election of the Board every third year; b) examination of a Financial Statement presented by the Board; c) agreement on a provisional budget for future years; d) discussion of questions submitted by the Members, the Board or the Executive Council of IUPAP, IUTAM and ICSU.

The voting powers of the delegations shall be in accord with those fixed by the Statutes of IUPAP (Articles 14 and 16. See also Article 4 above). Members of Member societies who are not official delegates, as well as members of subcommittees appointed by the ICA, may attend meetings of the General Assembly in a consultative capacity.

The President of the ICA may invite scientists who are not delegates to attend meetings of the General Assembly as consultants.

The Draft Agenda for the General Assembly is circulated by the Secretary-General to the Members at least three months before the opening of the General Assembly. Subjects not on the Draft Agenda may be added at the Assembly with the consent of a simple majority of the votes of Members represented at the Assembly.

<p>A Member whose delegation will not attend a given General Assembly but wishes to vote on appropriate matters appearing on the agenda may send its vote in writing to the President. To be valid it must be received prior to the voting.</p>	<p><i>To have a valid vote a Member must have a delegate present at a General Assembly.</i></p>	<p>Voting on any motion before the General Assembly is not appropriate as the delegation does not have the opportunity to hear the discussion on the motion.</p>
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Article 9. Relation with IUPAP (See also Articles 2 and 3)

The Commission will report concerning its work and its financial position to each General Assembly of IUPAP and will receive mandates from that Assembly. The Commission will report to IUTAM annually. Affiliation of the Commission with the Union can be terminated either by the Commission at its General Assembly or by the Union at its General Assembly. In the former case, the necessary resolution must obtain a two-thirds majority among all members. In the event of disaffiliation, the special funds of the Commission are to remain its property, but any unexpected balance of money received from IUPAP shall be returned to that body.

Article 10. Duration of the Commission

The life of the International Commission on Acoustics is not limited. In the event of the dissolution of the Commission by a majority of two-thirds of the votes of the Members, its assets will be allocated by the General Assembly to one or more not-for-profit organisation with similar purposes serving the acoustical sciences.

Article 11. Alterations of the statutes

Alterations in the statutes may be proposed by the Board of the Commission, by one of the member societies, or by the Council of IUPAP. Such proposals must be received by the Secretary-General of the Commission at least three months before the date of the General Assembly.

Amendments or modifications may be adopted only by the General Assembly by a two-thirds majority of the votes of the Members. Postal votes may be used in between the triennial meetings of the General Assembly. Alterations of statutes must be approved by the Council of IUPAP, which shall also constitute the final authority in regard to interpretation of Statutes.

Article 12. Rules and codes of practice

The General Assembly may adopt by-laws for the conduct of business, specify the powers of the Board and determine procedures for dealing with matters not specifically laid down in these Statutes. They are meant to give guidance in general terms to the Board and the Members in matters such as, for example, the provision of grants from the funds of the ICA for symposia.

Such by-laws and codes of practice may not contravene the Statutes of the ICA. The adoption, modification, or abolition of any such by-laws or code of practice shall require either a majority of two-thirds at a General Assembly of the Commission, or alternatively a majority of two-thirds of the total number of the Members in a postal vote on a proposal unanimously approved by the Board of the ICA.

The text of any by-laws or code of practice applicable at any time shall be communicated by the Secretary-General to each of the Member Societies, but it shall not be required that any such text be printed with the Statutes of the ICA.

Appendix

Articles from IUPAP which are referred to in the statutes

-----End of Statutes-----